MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –October 13th, 2026

On **October 13th, 2026**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:00pm. ***Roll Call***: Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch present. Zoning members Hallem and Bartscher were present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 26-119
Moved by council Vogel, seconded by council Hanisch for approval of Agenda. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-120
Moved by council Vogel, seconded by council Scheff for approval of the September 8th meeting minutes. ***Roll Call:*** All favored no opposition. Motion carried.

SPECIAL TOPICS:
Travis Raap was present to present a survey and replat request. His property is located outside city limits, but all replats and surveys are required to have council approval within a mile of the city boundary line.

Action 26-121
Moved by council Binder, seconded by council Vogel, for approval of the Survey and Re-Plat request and approval of Resolution No. 2026-011 Tract 2 of Raap Addition. ***Roll Call:*** All favored no opposition. Motion carried.

Tom Ollerich and Kayleigh Winter were present to request a Variance application with the Planning and Zoning team. The application filed pursuant to chapter 8.08 Fences would allow the current fencing height restriction of 4ft to be adjusted to a height of 6ft in the front yard for the property owner at 112 S 2nd Avenue, parcel #19.00.0916.

Action 26-122
Moved by zoning member Hallem, seconded by zoning member Bartscher, for approval to accept the variance request for property: 112 S 2nd Ave to allow a height of 6ft fence be erected in the front yard. ***Roll Call:*** All favored no opposition. Motion carried.

OLD BUSINESS:
Punch List reviewed by council team.
Street repair priority list not provided by council Hanisch and council Vogel.
Electrical upgrades for the campground bathhouse discussed.
Council Hanisch has not gotten underground plumbing bids or overground plumbing bids for the pending water shed project.

Action 26-123
Moved by council Vogel, seconded by council Hanisch, for the 2nd Reading and approval of Ordinance No. 2026-006, Zoning Amendment of Title 12. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-124
Moved by council Scheff, seconded by council Hanisch, for the 2nd Reading and approval of Ordinance No. 2026-007, Budget Supplement for campground updates. ***Roll Call:*** All favored no opposition. Motion carried.

Housing grants are being discussed and reviewed with the state. FO projects approval for these homes soon.

NEW BUSINESS:
Sheriff Reports reviewed.

Data Centers were discussed between council members. County meetings are held 2 Tuesdays a month and data centers are currently on the agendas and ordinances are being created at the county level for permitting and zoning.

FO presented a revised Employee Policy for updating as the last policy was revised in 2019. Proposed additions to the policy include: Outside employment, Immigration law compliance, Intellectual property, Confidential nature of work, Vacation Leave Accrual adjustment, Vacation call back, Public relations, Energy conservation, Felony conviction policy, Terminal illness and contagious diseases, Bereavement leave, Time off to vote, Inclement weather office closure, Nursing mothers, Staff development, FMLA definitions, Sick leave compensation upon separation, Vacation leave compensation upon separation, emergency call in and snow removal automatic pay benefit.
Council members want adjustments made to the benefit section regarding 60 day hire probation upon benefit accrual, 2 hour window to vote on company time using PTO, Inclement weather, Level 3 adjustment to PTO usage, and clothing allowance verbiage adjustment to exclude city maintenance on clothing or workwear.
This policy will be reviewed through October and decided upon in November's meeting.

FO presented a new Seasonal Employee Policy for review. This policy includes several narratives within the employee policy, but adjustments were made regarding benefits and other areas that don't pertain to seasonal employees. A separate policy is a nice addition as this policy caters to the seasonal hires roles more accurately. This policy will be reviewed through October and decided upon in November's meeting.

FO reviewed the 2027 city inventory list with the council members. Adjustments were made with new shop equipment and the equipment that sold at Wieman Auction.

FO stated that the financial auditors requested that snow removal personnel be listed by name and approved in a city council meeting annually if this work was being done outside of the hired maintenance role.

Action 26-125
Moved by council Vogel, seconded by council Scheff, for approval of Council member Jasen Hanisch to be backup snow removal help for the maintenance role for 2026-2027 at the regular salary set at the maintenance level and in accordance with the personnel policy of snow removal call in pay. ***Roll Call:*** All favored no opposition. Motion carried.

DEPARTMENT REPORTS
Maintenance Hanisch discussed the small pool leak status. All water has been shut off and maintenance Hanisch needs to investigate to find out where the leak is occurring. City hydrants were flushed recently. Lagoon 1 intake pipe is blocked, and jetting needs to occur to open up the pipe. Possible discharge of pond 3.
FO stated resident water meters are slowly showing signs of failing due to the age of the meter. FO is still trouble shooting this issue to make sure this is the case with metering solutions, but the city will probably have to slowly start purchasing water meters and cellular endpoints and replacing them over the next year to mitigate the issue.

FO gave an election calendar rundown to the council team to have them decide if they would like to host 2027 elections for mayoral run and Ward 1 council member run in June or in November. The setback of hosting an election in June is having brand new council members having to make budgetary decisions without any prior knowledge of city budget items so soon within their 1st year term. November elections give new council members and mayors some time to get their feet wet prior to making those impactful budgetary decisions.

Action 26-126
Moved by council Binder, seconded by council Hanisch, for approval to host 2027 elections in the month of November in accordance with the state's election calendar. ***Roll Call:*** All favored no opposition. Motion carried.

FO has been working on city property deeds and quit claims organization within the office. City property inventory has shown that we are missing copies of 13 deeds for current city parcels. FO is working with the county to get these deeds back in the office for proper filing and documentation. FO is asking for address assignments for the following parcels for deliveries and service: City Shop, City Pool, City baseball field, City Softball field, and water shed. The county will have to assign and approve an address to the lift station on 1st Avenue as this is located outside of city limits.

Action 26-127
Moved by council Hanisch, seconded by council Scheff, for approval to assign an address of 123 E Main Street to the City Shop building, parcel no. 19.00.0801 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-128
Moved by council Binder, seconded by council Hanisch, for approval to assign an address of 110 E State Street to the City Pool building, parcel no. 19.25.0100 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-129
Moved by council Scheff, seconded by council Vogel, for approval to assign an address of 25387 Valley Road to the City Baseball Field, parcel no. 19.45.0900 for service purposes, pending the approval of the county regarding the proposed address. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-130
Moved by council Hanisch, seconded by council Binder, for approval to assign an address of 108 E Main Street to the City Softball Field, parcel no. 19.35.270201 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-131
Moved by council Binder, seconded by council Scheff, for approval to assign an address of 219 N Fuller Ave to the City Water Shed, parcel no. 19.01.0307 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

End of month Camping Revenue reviewed by council.
End of year Pool Expenditures and Revenue reviewed by council.

End of month bank account balances reviewed by council.

OCTOBER VOUCHERS:

PAID Between Meetings

29625e	FEDERAL TAX PAYMENT	9/11/26	$565.69	Payroll Taxes
29628e	FEDERAL TAX PAYMENT	9/22/26	$494.53	Payroll Taxes
29633e	FEDERAL TAX PAYMENT	10/9/26	$1,035.65	Payroll Taxes
00058e	CAMPSPOT	9/11/26	$424.00	Camp Reservation Fees
00059e	CLOVER CONNECT	9/11/26	$309.30	ACH Card Fees for Campground
00061e	CAMPSPOT	10/5/26	$271.50	Camp Reservation Fees
00060e	CLOVER CONNECT	10/5/26	$144.90	ACH Card Fees for Campground
31204	PUBLIC HEALTH LAB	10/1/26	$530.00	2026-2027 Water Sample Fees
29632e	SD DLR	10/5/26	$20.67	3rd QU Labor Reporting 2026
29631e	SD DOR	10/2/26	$228.44	Monthly Garbage Tax Reporting
31202	SD RETIREMENT SYSTEM	10/1/26	$578.78	Monthly Reporting
29629e	SECURITY STATE BANK-Montrose	9/29/26	$88.99	Bank Deposit Slip Order
29634e	SECURITY STATE BANK-Montrose	10/1/26	$20.00	Stop Payroll CK's to Loudenburg-duplicates
31203	US BANK, N.A.	10/1/26	$11,703.04	Loan: DW#1 / CW#2

PAID at Council Meeting

31224	#1 BREAKTIME PORTABLES	10/13/26	$425.00	Baseball Field Portable services for September
31210	A&B BUSINESS	10/13/26	$242.14	Monthly IT Service; Printer Contract
31211	ADDY DISPOSAL	10/13/26	$3,229.00	Monthly Garbage Fee
31219	BADGER METER	10/13/26	$70.26	Monthly cellular/network fees
31212	CITY OF MONTROSE	10/13/26	$69.12	Monthly UB Bill
31213	GOLDEN WEST	10/13/26	$260.40	Monthly Office Phone Bill
31214	KINGBROOK RURAL WATER	10/13/26	$4,409.55	Monthly Water Purchase-Usage
31221	MALLOY SF	10/13/26	$111.51	Pool motor inspection
31215	MCCOOK CO. AUDITOR	10/13/26	$1,783.60	Monthly Sheriff Fee
31216	MIDAMERICAN ENERGY	10/13/26	$32.70	Prior month Usage
31223	MONTROSE GAS PLUS	10/13/26	$161.22	Fuel for city equip
31217	NEW CENTURY PRESS	10/13/26	$171.30	Ord; Mtg Minutes; Public Notices
31225	PUTHOFF REPAIR	10/13/26	$23.88	Grasshopper mower belt
31227	SD 811 SERVICES	10/13/26	$21.00	Locate Calls
31220	SD DOT	10/13/26	$16.00	Annual Billboard Permit Renewal Fee
31218	SOUTHEASTERN ELECTRIC COOP	10/13/26	$3,172.64	Monthly Electric Bill
31226	THE SECURITY STATE BANK	10/13/26	$41.88	Ofc Supplies
31222	US POSTAL SERVICE	10/13/26	$94.00	Annual Post Box Fee
	TOTAL PAID:		$30,750.69	

Pay-roll

	Mayor; Council Members		$3,325.00	4th Quarter Payroll - October
	Finance Officer		$4,240.00	2 pay periods - September
	Park Attendant		$497.12	2 payperiods - September
	Seasonal Mowers		$327.04	2 payperiods - September
	Certified Operator Temp.		$100.00	Monthly Payment
	Maintenance Technician		$628.20	2 pay periods - September
	TOTAL SALARIES:		$9,117.36	
	GRAND TOTAL:		**$39,868.05**	

Action 26-132

Moved by council Binder, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.
Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Mark Lauck

Action 26-133
Moved by council Vogel, seconded by council Scheff to **Adjourn** at 7:17pm. ***Roll Call:*** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

_____
City Mayor or Council President

Published once at the approximate cost of: $135.32
Publish Date: 10-22-26

PUBLIC NOTICE
MONTROSE CITY
COUNCIL MEETING
UN-APPROVED MINUTES
–October 13th, 2026

On October 13th, 2026, the Montrose City Council Meeting took place at the Community Center. The Pledge of Allegiance was recited. Mayor Susan Painter called the meeting to order at 6:00pm. Roll Call: Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch present. Zoning members Hallem and Bartscher were present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 26-119

Moved by council Vogel, seconded by council Hanisch for approval of Agenda. Roll Call: All favored no opposition. Motion carried.

Action 26-120

Moved by council Vogel, seconded by council Scheff for approval of the September 8th meeting minutes. Roll Call: All favored no opposition. Motion carried.

SPECIAL TOPICS:

Travis Raap was present to present a survey and replat request. His property is located outside city limits, but all replats and surveys are required to have council approval within a mile of the city boundary line.

Action 26-121

Moved by council Binder, seconded by council Scheff, for approval to assign an address of 108 E Main Street to the City Softball Field, parcel no. 19.35.270201 for service purposes. Roll Call: All favored no opposition. Motion carried.

Action 26-131

Moved by council Binder, seconded by council Scheff, for approval to assign an address of 219 N Fuller Ave to the City Water Shed, parcel no. 19.01.0307 for service purposes. Roll Call: All favored no opposition. Motion carried.

End of month Camping Revenue reviewed by council.

End of year Pool Expenditures and Revenue reviewed by council.

End of month bank account balances reviewed by council.

OCTOBER VOUCHERS:

PAID Between Meetings: 29625e, FEDERAL TAX PAYMENT, 9/11/26, $565.69, Payroll Taxes; 29628e, FEDERAL TAX PAYMENT, 9/22/26, $494.53, Payroll Taxes; 29633e, FEDERAL TAX PAYMENT, 10/9/26, $1,035.65, Payroll Taxes; 00058e, CAMPSPOT, 9/11/26, $424.00, Camp Reservation Fees; 00059e, CLOVER CONNECT, 9/11/26, $309.30, ACH Card Fees for Campground;

00061e, CAMPSPOT, 10/5/26, $271.50, Camp Reservation Fees; 00060e, CLOVER CONNECT, 10/5/26, $144.90, ACH Card Fees

FO reviewed the 2027 city inventory list with the council members. Adjustments were made with new shop equipment and the equipment that sold at Wieman Auction.

FO stated that the financial auditors requested that snow removal personnel be listed by name and approved in a city council meeting annually if this work was being done outside of the hired maintenance role.

Action 26-125

Moved by council Vogel, seconded by council Scheff, for approval of Council member Jasen Hanisch to be backup snow removal help for the maintenance role for 2026-2027 at the regular salary set at the maintenance level and in accordance with the personnel policy of snow removal call in pay. Roll Call: All favored no opposition. Motion carried.

DEPARTMENT REPORTS

Maintenance Hanisch discussed the small pool leak status. All water has been shut off and maintenance Hanisch needs to investigate to find out where the leak is occurring. City hydrants were flushed recently. Lagoon 1 intake pipe is blocked, and jetting needs to occur to open up the pipe. Possible discharge of pond 3.

FO stated resident water meters are slowly showing signs of failing due to the age of the meter. FO is still trouble shooting this issue to make sure this is the case with metering solutions, but the city will probably have to slowly start

conservation, Felony conviction policy, Terminal illness and contagious diseases, Bereavement leave, Time off to vote, Inclement weather office closure, Nursing mothers, Staff development, FMLA definitions, Sick leave compensation upon separation, Vacation leave compensation upon separation, emergency call in and snow removal automatic pay benefit.

Council members want adjustments made to the benefit section regarding 60 day hire probation upon benefit accrual, 2 hour window to vote on company time using PTO, Inclement weather, Level 3 adjustment to PTO usage, and clothing allowance verbiage adjustment to exclude city maintenance on clothing or workwear.

This policy will be reviewed through October and decided upon in November's meeting.

FO presented a new Seasonal Employee Policy for review. This policy includes several narratives within the employee policy, but adjustments were made regarding benefits and other areas that don't pertain to seasonal employees. A separate policy is a nice addition as this policy caters to the seasonal hires roles more accurately. This policy will be reviewed through October and decided upon in November's meeting.

Notices on Page 10 ▶

Printer's Affidavit of Publication

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF McCOOK)
COUNTY OF HANSON)

TROY SCHWANS of said McCook County and South Dakota, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said Counties of McCook and Hanson for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.....
Montrose City Council
Unapproved Meeting Minutes
10-13-26
.....

a printed copy of which is hereto attached, was printed and published in the newspaper for. . 1 . . weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on

..... 10/22 ,20 26

the second publication on. . . . . ,20 . . . .

the third publication on. . . . . ,20 . . . .

the fourth publication on. . . . . ,20 . . . .

the fifth publication on. . . . . ,20 . . . .

the sixth publication on. . . . . ,20 . . . .

and the last publication on. . . . . ,20 . . . .

that $135.32 being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

.....

Subscribed and sworn to before me this. . . . . 4th . . . . .

day of. . . . . November . . . . ,20 26 . .

. . . . . JoAnn McKillop . . . . . .

Notary Public. . . . . McCook . . . County

My commission expires. . . . . 1-23-30 . . . . . .

JOANN MCKILLOP
NOTARY PUBLIC
SOUTH DAKOTA